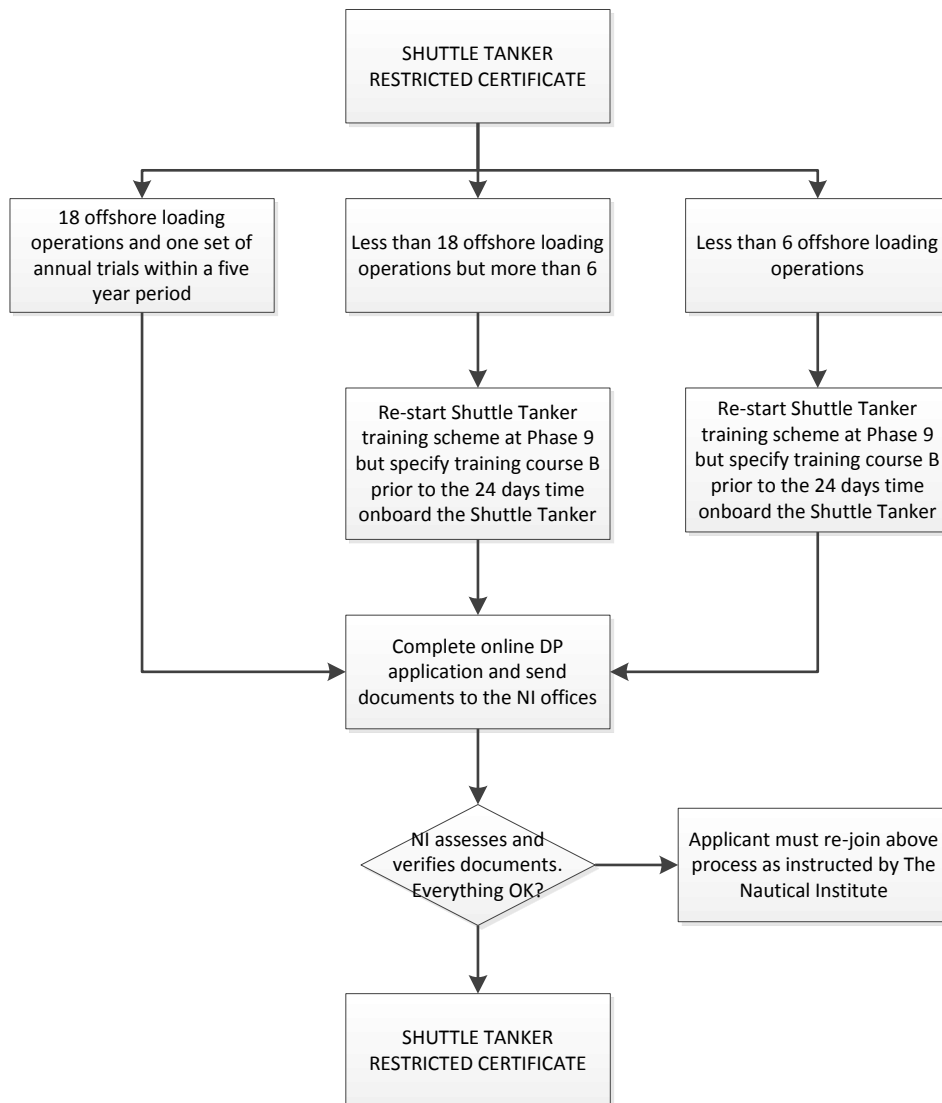


REVALIDATING A SHUTTLE TANKER RESTRICTED DP CERTIFICATE



REQUIREMENTS FOR REVALIDATING

A Shuttle Tanker Restricted Dynamic Positioning certificate can be revalidated providing the applicant meets the NI requirements:

- **DP SHUTTLE TANKER OFFSHORE LOADING OPERATIONS**

The applicant must adhere to the following criteria:

- Revalidation of a Shuttle Tanker DPO certificate requires participation in at least 18 offshore loading operations and one set of annual trials (or FMEA) within a five-year period.

- b) If less than 18 offshore loading operations but more than 6, re-start the Shuttle Tanker training scheme process again at phase 9, but specify training course B prior to the 24 days time onboard the shuttle tanker.
- c) If less than 6 offshore loading operations in the five-year period, the DPO should re-start the Shuttle Tanker training scheme process at the Simulator course (Phase 3)

NOTE

Where these revalidation requirements specify participation in annual trials or a FMEA test within a five-year period, in exceptional circumstances this requirement may be fulfilled by participation in an additional simulator course (such as Offshore Loading Phase 3) in lieu of the trials, completed during this five-year period.

- **CONFIRMATION LETTER**

Company letters confirming the sea time and offshore loading operations must be provided for any time completed after 1st January 2014.

APPLICATION FOR REVALIDATION

Once the above requirements have been completed, the applicant will need to apply online for the revalidation of the Shuttle Tanker Restricted Dynamic Positioning certificate. The applicant must now apply using their email address as their user ID. As the applicant is revalidating, an account will already be held on The Nautical Institute database and this account must be used. If the user ID is not known, the applicant will need to contact the DP department for the login details.

Once logged in on the NI website, the applicant should update any personal details which may have changed. Depending on which of the a–c requirements were met (shown above in the Requirements for Revalidating), the applicant should complete all the details necessary on the online application form. Once the information has been accepted and the payment has been completed, the application and all supporting documents should be sent into The Nautical Institute offices for processing.

Once documents are received by The Nautical Institute, an automatic email will be generated and sent to candidate account with a QR code letter, which can be used onboard of DP vessels during the period of 3 months. This letter shall be accepted by the charterers onboard as temporary DP certificate license, and will confirm that the applicants logbooks and documents are being verified by the NI team.

Please note that all applications are subject to verification once they are received by The Nautical Institute.